



**OCEAN DIVERS INSTRUCTOR DEVELOPMENT CENTER, INC.
SCUBA CAREER DEVELOPMENT PROGRAMS**



OCEAN DIVERS INSTRUCTOR DEVELOPMENT CENTER, INC. SCUBA CAREER DEVELOPMENT PROGRAMS

INTRODUCTION TO OCEAN DIVERS

Why Ocean Divers is the Best Choice for Your PADI Instructor Course	2
Take Charge of Your Future	3
Reaching for the Top	3

COURSE DESCRIPTIONS

PADI Instructor Development Course	4
Regarding the PADI Instructor Evaluation.....	5
Ocean Divers Two-Week Resort Training Internship Program	9
Resume Service.....	9

ADMINISTRATIVE INFORMATION

Administration and Faculty.....	10
Admission Requirements	10
Attendance Policy.....	10
Conduct	10
Counseling.....	10
Daily Schedule & Office Hours	10
Deposit and Tuition Information	10
Refund Policy.....	10
Grading	11
Performance Levels.....	11
Housing	11
Books and Instructional Materia	11
Required Diving Equipment.....	11
Placement Assistance	11
Prerequisite Certification and Experience.....	11
Student Records	11



INTRODUCTION TO OCEAN DIVERS

CAREER DEVELOPMENT CENTER

For over 33 years Ocean Divers has had a strong commitment to the sport diving industry. In 1996 PADI awarded Ocean Divers a Career Development Center rating. This rating signifies a strong commitment and desire to produce a quality career minded individual, not just another dive instructor. To become a Career Development Center (CDC) there are many requirements that must be met. Ocean Divers has not only met these requirements, but in our opinion exceeded the requirements. Ocean Divers is a full service dive resort that operates in a true dive resort destination. Candidates entering a Career Development Center program can enter all programs without having to meet certain prerequisite requirements. At the present time, potential candidates for PADI fs Instructor certification must have completed at least 100 dives and have been certified for six months before qualifying for the final Instructor Evaluation (IE) Exam. For Career Development Centers, that minimum has been reduced to six months and 60 dives. For more information on this exciting program contact Ocean Divers and ask to speak to a Course Director.

WHY OCEAN DIVERS IS THE BEST CHOICE FOR YOUR PADI INSTRUCTOR COURSE

Ocean Divers is the only PADI Career Development Center in Key Largo. Ocean Divers has been conducting Instructor Development Courses since 1986 and has trained over 1000 instructors. With over 33 years experience in the diving industry and our unique facilities, Ocean Divers will prepare you like no other IDC facility can. Just look at some of the benefits of enrolling in an Ocean Divers Career program:

✓ TWO COURSE DIRECTORS ON STAFF

As a Career Development Center we have two Course Directors on staff with over 24 combined years of Instructor Training experience. Our Course Director staff includes Joe Angelo and Georgia Hausserman.

✓ ALL FACILITIES INCLUDING CLASSROOM, POOL, BOATS, STORE AND HOTEL IN ONE CONVENIENT LOCATION

As a true resort environment should be, everything is in one location. There is no need to drive to different locations for your program. We have two classrooms, a large pool, two dive boats, a fully stocked store, restaurant and bar, and hotel all in one location. We even offer free wi-fi Internet access.

✓ **ON SITE RECOMPRESSION CHAMBER FOR TRAINING**
During your IDC, we will invite you for a tour of Hyperbarics International, conducted by the renowned Dick Rutkowski. You will even be able to participate in an actual Hyperbaric Chamber dive. We have logged over 450 IDC chamber dives.

✓ **10 DAY IDC**
We do not try to pack an entire IDC into 7 days. Ocean Divers believes in doing more than just the bare minimum to help you prepare for your career. For example, we offer 4 days of actual diving and 6 pool sessions. In addition to the skills that will be practiced during your dives, you will also be practicing rescue skills. Most operations only do 2 days of diving and 3 pool sessions. Ocean Divers will train you how to teach in a realistic environment, not how to just pass a test.

✓ **4 DAYS OF OPEN WATER DIVES**

✓ **6 POOL SESSIONS**

✓ **JOB PLACEMENT ASSISTANCE**

Ocean Divers will help you to secure a job within the diving industry. Whether you are looking to work in a resort in the Caribbean or a live-aboard, we have the connections to get your foot in the door. Ocean Divers cannot guarantee job placement, but neither can anyone else.

✓ **INTERNSHIP TRAINING PROGRAM**

What better place to get experience than at a professional resort? With Ocean Divers you will gain experience in working on dive boats, equipment maintenance, air systems and instruction.

✓ **FREE IDC PREPARATORY CLASS**

This class is offered at no charge to those registered for an Ocean Divers IDC. The class is a review of the knowledge needed for the IDC and the Instructor Examination. It covers physics, physiology, diving equipment, skills and environment and the dive tables

✓ **DORMITORY HOUSING AVAILABLE**

We offer an inexpensive dormitory housing option for our students who are operating on a budget. It sleeps seven people with a separate room for the ladies. This air-conditioned dorm offers a full kitchen and bathroom, cable TV, free Wi-Fi and a computer with PADI Multimedia for homework and study sessions. The dormitory is located 5.8 miles north of our main store.

Our Course Director's pledge is that you get the absolute best possible support and back-up during the IDC, making it an efficient and enjoyable experience. In this relaxed and well-tutored environment you will benefit immensely from our program. Our IDC Staff are available for questions and assistance when preparing home assignments, presentations and general considerations.

TAKE CHARGE OF YOUR FUTURE

Getting started in your future is easier than you think. If you require more information or would like to register for our programs just call Ocean Divers Instructor Development Center and ask to speak with a Course Director. You may reach us toll-free by dialing 1-800-451-1113. Find us on the web at: www.oceandiversidc.com or email our training department: cdc@oceandivers.com.

Ocean Divers will never use the hard sell to get you in the door. We want to give you everything you need to know to make the right decision about your career. Give us a call. Allow us the opportunity to exceed your expectations.

REACHING FOR THE TOP

As with any profession the goal is to reach for the top. To accomplish this goal there are smaller goals that must be reached first. It is these small goals that build your knowledge and skills that will enable you to reach for the highest goal, to be a PADI Instructor.

The following courses are prerequisites to PADI Instructor training:

ADVANCED OPEN WATER DIVER

The Advanced Open Water course is designed to introduce a diver to various tasks that will develop a greater awareness of the environment and the divers general diving skills.

RESCUE DIVER

The Rescue Diver course takes the diver beyond the purely recreational level by expanding their knowledge and skills to assist other divers, handle problems and emergencies, and how to prevent those problems. You will learn to perform diver assists and rescues, manage dive accident situations and render first aid. The Rescue Diver course is a prerequisite for all PADI leadership level training.

DIVEMASTER

The Divemaster course will build your knowledge to that of instructor level. It also develops your leadership abilities by training you to supervise a variety of dive activities and assist instructors with student divers.

OCEAN DIVERS DIVE THEORY PREPARATORY COURSE

The Ocean Divers Dive Theory Prep course is ideal for the Divemaster who has not recently been involved in diver training. The one day pre-IDC course involves an in depth review of diving theory and academic knowledge, with special emphasis on physics, physiology, skills and environment, equipment and the RDP (Table and eRDPm). This program

is available to you at NO EXTRA COST. This is another reason you should choose Ocean Divers for your Career Development training.

INSTRUCTOR DEVELOPMENT COURSE

The Instructor Development Course teaches you how to teach the PADI system in classroom, confined water (pool) and open water. Using the modular scuba course, we teach you how to conduct Open Water, Advanced Open Water, Rescue Diver, and Divemaster courses. The concept is a non-stressful course which promotes better learning. Ocean Divers will guarantee to provide you with the most up to date information and techniques. The IDC is a prerequisite for the PADI Instructor Examination (IE). Upon successful completion of the IE you will be certified as a PADI Open Water Scuba Instructor.

PADI EMERGENCY FIRST RESPONSE INSTRUCTOR

The PADI Emergency First Response Instructor course will teach you the necessary skills to teach your students CPR, secondary care, care for children and AED. It will allow you the opportunity to teach classes above the Advanced level without your students having to go elsewhere for this required training. Prior to becoming a PADI Instructor you must be certified as a CPR and First Aid Instructor and the Emergency First Response Instructor is an excellent way to meet this requirement.

DAN DIVING EMERGENCY MANAGEMENT PROVIDER

Learn the knowledge and skills from the DAN Oxygen First Aid for SCUBA Diving Injuries, Advanced Oxygen First Aid for SCUBA Diving Injuries, First Aid for Hazardous Marine Life Injuries, Automated External Defibrillators for SCUBA Diving and On-Site Neurological Assessment for Divers.

MASTER SCUBA DIVER TRAINER

The Master SCUBA Diver Trainer course puts you steps ahead in the Open Water SCUBA Instructor market. The candidate will gain confidence in teaching six popular Specialty courses; Wreck, Deep, Night, Underwater Naturalist, Enriched Air Nitrox and Boat Diver.

DIVE CENTER OPERATIONS SPECIALIST

Dive Center Operations Specialist is a course in the real world duties of a SCUBA professional. Beyond instruction, this course gives knowledge and experience in areas such as compressor operation, dive boat crew duties, gear maintenance and equipment and diving retail.

IDC STAFF INSTRUCTOR

The IDC Staff Instructor Course prepares you to become an integral part in the Instructor Development process. IDC Staff Instructors can teach the PADI Assistant Instructor Course. IDC Staff Instructors also do presentations and evaluate candidates throughout an IDC.



COURSE DESCRIPTIONS

PADI INSTRUCTOR DEVELOPMENT COURSE

PROGRAM HOURS: 90 HOURS

This is an extensive ten day preparatory program consisting of 31 required training segments. The curriculum is extremely varied and involves lectures (with an accompanying programmed workbook); workshop discussions; and practice teaching sessions in the classroom, pool and open water. Upon successful completion of the course you will receive a PADI IDC Certificate of Completion, qualifying you to attend a PADI Instructor Evaluation (IE) scheduled immediately following all of our IDCs.

TOPICS

Registration and Course Orientation
Skills Demonstration Workshop
Learning, Instruction and the PADI System
PADI Discover Scuba and Snorkeling Programs
Developing Knowledge Development Teaching Presentations
Teaching Project Aware and Peak Performance Buoyancy Specialties
Knowledge Development Presentations (Teaching Presentations)
Teaching in Confined Water
Confined Water Presentations (Pool Teaching Presentations)
Conducting Open Water Training Dives
Open Water Presentations (Open Water Teaching Presentations)
Standards Exam
Dive Industry Overview
General Standards and Procedures
The Role of Media and Prescriptive Teaching
PADI Scuba Diver and Open Water Diver Course
The PADI Continuing Education Philosophy
Adventures in Diving Program
Specialty Divers Courses and Master Scuba Diver Program
Adventure Dive/Specialty Dive Workshop
Prescriptive Teaching Presentations
Adaptive Teaching
Business Principles for the Dive Professional
Rescue Diver Course

Legal Responsibility and Risk Management

Dive Theory Exams

Divemaster Course

Diver Retention Programs

Rescue Workshop

The schedule may be adjusted to compensate for logistics and weather.

NOTE REGARDING THE PADI INSTRUCTOR EVALUATION

PADI Instructor training is unique to the diving industry and entails a two-step process. First is the PADI Instructor Development Course (IDC). This course is provided by Ocean Divers and is essentially a preparatory program which qualifies you to attend step two, the PADI Instructor Evaluation (IE).

Therefore, you will not be certified as an Instructor until you successfully complete the PADI IE. PADI IEs, however, are not conducted by Ocean Divers, nor any other PADI Instructor Development Center. PADI IEs are conducted only by PADI International Headquarters personnel who are in no way affiliated with Ocean Divers, Inc. However, all Ocean Divers IDCs are scheduled to conclude immediately prior to the PADI IEs regularly scheduled for Key Largo.

Fees for the PADI IE are the candidate's responsibility.

OCEAN DIVERS RESORT TRAINING INTERNSHIP PROGRAM

What better place to get experience than at a professional resort? After the completion of the Ocean Divers PADI IDC and MSDT Program, you will be eligible to participate in our Internship Program. This two-week program will give you experience in Divemastering boats, equipment maintenance, air systems and instructional programs.

RESUME SERVICE

Instructors looking for employment in today's job market are expected to have the skills and experience beyond just an Open Water Instructor. Once this has been accomplished, the instructor must have a means of presenting themselves to prospective employers. The most common and professional method is to develop a resume. In many instances the reason an employer will not hire an instructor or even give them an interview was the fact that the resume did not properly represent the applicant. Ocean Divers Staff Instructors will spend the time to help you prepare a resume that will properly introduce you and your talents to prospective employers.



ADMINISTRATIVE INFORMATION

ADMINISTRATION AND FACULTY

ADMINISTRATION

Joe Angelo	President
R.D. Schweinler	Vice President
Joseph Clark	Secretary/Treasurer

FACULTY

Joe Angelo	Course Director
Georgia Hausserman	Course Director

Ocean Divers Instructor Development Center, Inc. is a corporation under the State of Florida. Ocean Divers Instructor Development Center, Inc. is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding the institution may be obtained by contacting the Commission at 325 W. Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll free 888-224-6684.

Ocean Divers holds a PADI International Resort & Retailer Associations membership in the capacity of 5 Star Instructor Development Center/National Geographic Dive Center.

ADMISSION REQUIREMENTS

To apply for the IDC Prep or the IDC, complete and submit the gEnrollment Agreement h and the IDC Application sent to you in this catalog. Forward the completed application along with the required deposit to us along with photocopies of all appropriate prerequisite certifications. Enrollment is taken on a first come/ first serve basis up to and including the first day of class.

Please bring your original certification with the completed gMedical History Form h. This form must be signed by a physician. You should also bring your log book or other proof of diving experience. All applicants to the IDC must be at least 18 years of age by the starting date of the course. No advanced standing or waiver of prerequisites will be made for prior experience. Specific course pre-requisites are detailed below.

ATTENDANCE POLICY

Due to the short duration of all training courses, you are expected to attend all training sessions. Unexcused absences will be considered grounds for dismissal. Absences due to illness or emergency must be approved by the Administrative Director. All training missed due to excused absence must be completed prior to issuance of any certification. The student will be charged a rate of \$45.00 per contact hour (above and beyond the regular tuition) for all such make-up work. Tardiness will be considered a serious breach of rules. Therefore, lateness on two occasions will result in a formal warning; lateness on the third occasion will result in dismissal.

Students dismissed or failing to meet certification requirements due to unsatisfactory performance will be required to repeat the appropriate course in its entirety. If extended absences result in failure to complete certification requirements in the allotted time, provisions for completion may be made with the approval of the Administrative Director.

COMPLAINTS

All student complaints should be brought to the attention of the Instructor. If the complaint cannot be resolved, it should be brought to the school's Administration/President.

CONDUCT

All students are expected to conduct themselves in a professional manner at all times (both in and out of class) Students will be subject to immediate dismissal for the following violations of conduct:

1. Possession or consumption of alcohol or narcotics during training activities.
2. Abusiveness toward other students or staff.
3. Criminal behavior.
4. Destruction or theft of school property.
5. Gross violation of diving safety.
6. Failure to follow instructions of the staff.

COUNSELING

Students will receive continual input and critique on their performance during the course. Counseling will be conducted by the Training Director and other appropriate staff members. Students who demonstrate unsatisfactory progress will be counseled to withdraw from the course. All student records will be available for review by the student. Students dismissed for unsatisfactory academic performance or gross violation of school rules may be allowed to re-enroll in subsequent courses only if prior approval is given by the Administrative Director.

DAILY SCHEDULE & OFFICE HOURS

The specific schedule for all courses will be dependent upon factors such as weather and other practical factors. However, you should arrive at the program prepared for the following schedule, and avoid any conflicting plans or commitments during the effective dates of your course.

8:00-12:00	INSTRUCTION
12:00-1:00	LUNCH
1:00-6:00	INSTRUCTION
6:00-7:00	DINNER
7:00-9:00	INSTRUCTION (Optional)

Ocean Divers Instructor Development Center, Inc. office hours are Monday through Saturday, from 7:30 am - 5:00 pm.

FINANCES

DEPOSIT AND TUITION

In order to reserve a space in the course, the appropriate deposit must accompany your application. Once accepted, your deposit will be applied toward tuition. The balance of your tuition is due no later than the first day of class. Boat fees, tanks and weight belts are included in your tuition. PADI charges an IDC registration fee of \$105.00 which each student is responsible for paying. Payment can be made by check or credit charge card directly to PADI at registration.

COURSE TITLE	TUITION	DEPOSIT
PADI IDC	\$ 1299.00	\$150.00

REFUND POLICY

Should a student / applicant cancel his / her enrollment or be terminated by the school for any reasons, all refunds will be made according to the following refund schedule.

1. All monies will be refunded if the application is not accepted by the School or if the Student cancels within three (3) business days after signing the Enrollment Agreement. An applicant not requesting cancellation by the scheduled starting date will be considered a Student.
2. Request for cancellation must be made in writing to the School prior to the scheduled starting date. Official date of termination is the last day of actual attendance unless written notice is received by the school.
3. All refunds will be made within thirty (30) days of cancellation or termination.
4. Cancellation after three (3) business days after signing the Enrollment Agreement but before instruction begins, will result in a refund of all monies paid with the exception of 50% of the required deposit, not to exceed \$100.00.
5. Students voluntarily terminating, and those dismissed by the School will receive a refund prorated on an hourly basis. However, there will be no refunds issued once 50% or more of the program is completed.

GRADING

All Ocean Divers/PADI courses are competency based. Therefore, in order to be certified, you must demonstrate mastery of all performance requirements specified for a particular course. These requirements are specified in the appropriate section of the PADI Instructor Manual. If you desire, a copy of this manual may be purchased from Ocean Divers using the order form received in your information package.

There will be a Dive Theory Exam and a Standards exam given during your IDC program.

PERFORMANCE LEVELS

During all skills performance, you will be assessed on the following basis:

Score: 5 = 100-90 = A

Description: Excellent

Interpretation: Denotes demonstration quality. Skill conducted in a calm controlled manner, without any problems or difficulties.

Score: 4 = 89-80 = B

Description: Good

Interpretation: Denotes a high degree of competency and control, though lacking the same fluidity and demonstration quality as a "5".

Score: 3 = 79-70 = C

Description: Average

Interpretation: Skill conducted in a calm, controlled manner with no significant problems. Lacks polish and control of a "4".

Score: 2 = 69-60 = D

Description: Below Average

Interpretation: Denotes a skill, which even though successfully completed, demonstrated significant problems/errors.

Score: 1 = 59-0 = F

Description: Unacceptable

Interpretation: Denotes inability to complete the skill, or performance so poor that competence cannot be inferred.

HOUSING

Housing is not included in your tuition. However, Ocean Divers can make the necessary arrangements for you at several locations within a few steps of our facility or at our dormitory. Please let us know if you would like us to make housing arrangements for you. A deposit for housing will be required



MATERIALS, BOOKS & EQUIPMENT

BOOKS AND INSTRUCTIONAL MATERIALS

You will be required to provide the following books and instructional materials. These materials are not included in your tuition, but may be ordered from Ocean Divers.

INSTRUCTOR DEVELOPMENT COURSE

Approximate materials cost \$640.00

PADI Open Water Manual (not included in Crew Pack)
eRDPml

Crew Pack, which includes:

Ocean Divers Book Briefcase

PADI Instructor Manual (Paper or Digital)

PADI IDC Candidate Workbook

Law and the Diving Professional

The Business of Diving

Children and SCUBA Diving

The Best of the Undersea Journal

Aquatic Cue Cards, Open Water

Aquatic Cue Cards, Confined Water

Aquatic Cue Cards, Adventures in Diving

Aquatic Cue Cards, Rescue Diver Course

Confined Water Lesson Preparation Slate

Open Water Training Dive Lesson Planning Slate

Open Water, Rescue, and Divemaster Tests and Quizzes

Project Aware Specialty Course Outline

Peak Performance Buoyancy Specialty Outline

AWARE Coral Reef Conservation Specialty Course Outline

REQUIRED DIVING EQUIPMENT AND ACCESSORIES

The following equipment is required for all courses:

Mask, fins and snorkel

Wetsuit (Students should expect 80°F summer and 70°F winter water temperatures)

BCD with low-pressure inflator

Single hose regulator with alternate air source device

Submersible pressure gauge

Depth gauge, compass, and watch or timing device

Dive knife

Dive light

Wreck reel (if taking Wreck Diver program)

Pocket mask (for Rescue Diver level and above classes)

Use of scuba tanks, weight belts and weights for course work will be provided as part of the tuition

PLACEMENT ASSISTANCE

Many divers become Instructors solely for the purpose of personal accomplishment. However, if you are interested in full or part time employment, we can provide you with job placement assistance. We cannot guarantee employment.

PREREQUISITE CERTIFICATION AND EXPERIENCE

Applicants to the PADI IDC must be certified as a PADI Divemaster or a leadership Level certification with another recreational diver training organization. In addition you must be able to prove at least the following level of experience:

Have been certified as a diver for at least 6 months and have a log book verifying 100 dives.

If you are short on the required dives, contact Ocean Divers for a special Dive Card to help you meet your required dives.

REQUIREMENTS FOR ON THE JOB TRAINING EXPERIENCE:

- Complete an Ocean Divers IDC and MSDT Programs
- Have Instructor Liability Insurance listing Ocean Divers as an additional insured
- This is not a job offer nor a guarantee of a job at any location, and there will be no monetary compensation. This program is entirely experiential

SCHOOL CALENDAR

Course dates are supplied on a supplement sheet contained in this catalog or on our website at www.oceandiversidc.com. These courses are scheduled to coincide with Instructor Evaluations conducted in Key Largo.

STUDENT RECORDS

Student records are permanently retained by Ocean Divers and are available to students upon request. Student records will be provided to potential employers and others only if written permission is given by the student.



522 Caribbean Drive • Key Largo, Florida 33037
305-451-1113 • 800-451-1113 • Fax 305-451-5765

PLEASE MAKE SURE THAT ALL OF THE ITEMS BELOW ARE COMPLETED BEFORE ATTENDANCE.

- Books ordered for program
- Deposit payable to Ocean Divers

PLEASE MAKE AND RETAIN AN EXTRA COPY OF ALL FORMS SUBMITTED SO THAT YOU WILL HAVE A BACK-UP COPY IN CASE OF LOSS.

- IDC Application completed and signed
- Medical Exam Form completed and signed by a physician (must be within past 12 months)
- Enrollment Agreement completed signed
- Documentation of CPR and First Aid Training (within past 24 months)
- Photocopies of certification cards (both sides)
- Open Water Card
- Advanced Water Card
- Rescue Diver Card
- PADI Divemaster Card
- All instructor candidate workbook knowledge reviews must be completed before start of Idc program.